



# Print Actions: Postpone & Resume, Cancel, Reprint

## Postpone & Resume

Perhaps you want to save your print job and print it later. To do this, instead of clicking "Print" from the Print Controller, click "Postpone."





This will create a saved Print Job which will appear on the Print History

Ref	Job	Location	User	Layout	Printer	Started/Finished	Printing Status	Tags	Actions
Sales 99079	75	Shop location	Stan Andrus	New layout	ZD500R-300dpi ZPL		Postponed	2	 

On the main **Printing** page, you can see the **Printing Status** of each job in the listed history.



## Start

- To start a print job, click the start button under the 'Actions' column


Tags	Actions
10	 



## Pause

- To pause a print job, click the

Tags	Actions
5	 

## Cancel


Tags  Actions


10  

- To cancel the job, click the strike-through circle icon



## Reprint


- To reprint a print job, click the "reprint" icon


Tags  Actions

5 

Clicking reprint will create a new job with the same details



Printing > Create Print Job   Support Stan Andrus  
Administrator






Printer: T820  Location: Demo Location 1

Layout: MIN123  Station: Stan-HP-Laptop

Ref:

Product

EPC Lock  Epc Verification Type to search products...  

Title	SKU	Print Tags	IPC*	Items
5	5		5	
 Shirt   Transcend Support Tank   White   S	<input type="text" value="SRT-T86"/>	<input type="text" value="1"/>	1	1
 Dress   Magnolia Maxi Dress   Black   M	<input type="text" value="DRS-M55"/>	<input type="text" value="1"/>	1	1
 Hoodie   POP Men's Plush Hoodie   Black   S	<input type="text" value="HDY-M85"/>	<input type="text" value="1"/>	1	1
 Shorts   Neato Women's Shorts   Blue   7	<input type="text" value="SOR-W58"/>	<input type="text" value="1"/>	1	1
 Hat   Shredder Knit Beanie   Orange   8	<input type="text" value="BNI-K12"/>	<input type="text" value="1"/>	1	1

Postpone
Print
Close

- Click Postpone to save the job in postponed status
- Click Print to initiate the print job immediately
- Click Close to exit without saving

Revision #6

Created 14 May 2025 16:23:53 by Stan Andrus

Updated 15 September 2025 17:36:21 by John LeBaron