

Locations

This article covers the different types of locations that can be created, and how to create them.

Navigate to the Create Locations menu by clicking the User Settings from the top right menu, then selecting Locations.

Location Types

There are three types of locations which can be created in Simple RFID.

- 'DC' or Distribution Center (Warehouse)
- Store (Retail Space)
- Supplier (any external vendor)

Create a Location

- Set the location type to the entity you wish to create
- Click the "+" button located in the upper right corner

ID	Name	Country	State	City	ZIP	Contact
2266	Westlake Warehouse	USA	Nebraska	Elkhorn		
2262	Headquarters HQ	USA				
2105	Demo Location 2	USA	Utah	St.George		
2102	Demo Location 1	USA	Utah	St.George		
2324	Bin 2	USA				
2323	Bin 1	USA				

Enter information for the location including:

- Name
- Phone
- Email
- Contact
- Time Zone
- Country
- Address (including City, State & Zip Code)

It's important that your addresses are up-to-date. This address is used to ship supplies.

- Finally click "Save" to save the results

Name*	<input type="text"/>	Country*	USA
Phone:	<input type="text"/>	Address Line 1:	<input type="text"/>
Email:	<input type="text"/>	Address Line 2:	<input type="text"/>
Contact:	<input type="text"/>	State:	Select State
Time Zone:	(UTC-06:00) Central Time (US & Canada)	City:	Select City
		ZIP:	<input type="text"/>

[Save](#) [Close](#)

A current bug requires that the page be reloaded to display the new location. Switch the filter to a different location type and return back to what you created and it will appear.

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