

Create a Product

This article provides instructions to create Products, both Closed Loop & GS1.

Create Product

- Navigate to the Products tab by clicking on Products from the left menu
- Choose **Company Prefix**, either **Default** or **GS1**

Create a Closed Loop "Default" Product

Default does not require the user enter a format to program tags.

- Click **Default**
- Click the **[+]** button

Products Support

Search...

+

Active Inactive Draft Unknown Company Prefix Default Supplier All

Title	SKU	CP	IPT*	<input type="checkbox"/>
Fabric X	Fabric X	510939	1	<input type="checkbox"/>
Men's Suit	MS	510939	1	<input type="checkbox"/>
Seatec Product 5904809322 small	5904809322	510939	1	<input type="checkbox"/>
Golf Clubs - Titleist	Golf Clubs - Titleist	510939	1	<input type="checkbox"/>
Charms	100-c	510939	100	<input type="checkbox"/>
Product Name	165165165	510939	1	<input type="checkbox"/>
Crate of meals	Crate of meals	510939	12	<input type="checkbox"/>
888555 888555	888555	510939	1	<input type="checkbox"/>
85567 85567	85567	510939	1	<input type="checkbox"/>
12 Boxes of Preroll	12BXPR	510939	12	<input type="checkbox"/>

Lines per page Go to page

- Enter Name
- Enter SKU
- Company Prefix and Item Reference are automatically generated
- Items Per Case default is set to "1"
- Input data for any other fields you wish
- Click Save as Active if you wish to immediately use the Product OR
- Click Save as Draft is you wish to continue editing the Product
- Click Cancel to exit the page without saving

Product Details Images Min/Max

Skip QC

Name*: Sample Product N

Category: Supplier:

Item Reference*: 0000175 Price: 0

Company Prefix: 510939 Cost per Item:

SKU*: SMP-PRO-N GTIN: 5109390001750

Items Per Case*: 1 Barcode:

MFG ID:

BPN:

References

Reference 1:

Reference 2:

Reference 3:

Reference 4:

Reference 5:

Reference 6:

Dimensions

Size: Length:

Color: Width:

Weight: Height:

Save as Active Save as Draft Close


Create Product as GS1 SGTIN-96

GS1 - Generates tags in the SGTIN-96 format.

Requires a Company Prefix, & User must enter Item References for products.

- Enter Name
- Enter SKU
- Item Reference must be manually entered and must be unique
- Items Per Case default is set to "1"
- Input data for any other fields you wish
- Click Save as Active if you wish to immediately use the Product OR
- Click Save as Draft if you wish to continue editing the Product
- Click Cancel to exit the page without saving

Product Details | Images | Min/Max

 Name*:

Skip QC

Category:	<input type="text"/>	Supplier:	Please select Suppli
Item Reference*:	<input type="text"/>	Price:	0
Company Prefix:	987654	Cost per Item:	<input type="text"/>
SKU*:	<input type="text"/>	GTIN:	<input type="text"/>
Items Per Case*:	1	Barcode:	<input type="text"/>
		MFG ID:	<input type="text"/>
		BPN:	<input type="text"/>

References

Reference 1:	<input type="text"/>
Reference 2:	<input type="text"/>
Reference 3:	<input type="text"/>
Reference 4:	<input type="text"/>
Reference 5:	<input type="text"/>
Reference 6:	<input type="text"/>

Dimensions

Size:	<input type="text"/>	Length:	<input type="text"/>
Color:	<input type="text"/>	Width:	<input type="text"/>
Weight:	<input type="text"/>	Height:	<input type="text"/>

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