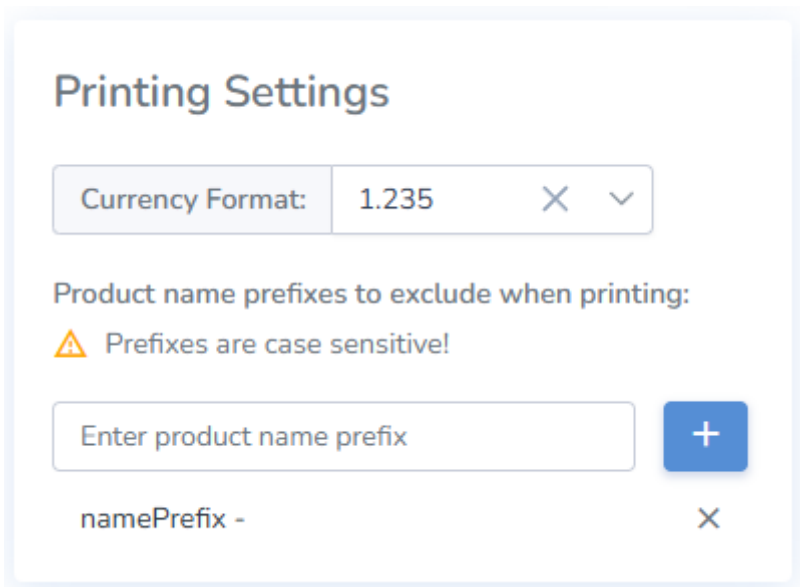


Ability to trim product prefixes from labels when printing

If you have information in one of your Product fields that you wish to have trimmed when printing, follow these steps to trim these properties.

This feature requires Manager level permissions



The screenshot shows a 'Printing Settings' panel. At the top, there is a 'Currency Format' dropdown menu set to '1.235'. Below this, the section 'Product name prefixes to exclude when printing:' is displayed. A warning icon and text state 'Prefixes are case sensitive!'. There is an input field with the placeholder text 'Enter product name prefix' and a blue '+' button to its right. Below the input field, the text 'namePrefix -' is visible, followed by an 'X' icon to remove the entry.

- Using a manager's account, access the **Customer Profile** from the **Admin menu** in the top right of the web portal
- Then **enter any prefixes that you wish to be trimmed** from products named when printing
- Finally, click **save**.

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