

Spreadsheet Compare Tool Pages

Instructions for comparing inventory against a spreadsheet including importing, auditing, and updating inventory in partner system.

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Spreadsheet Compare Tool

The Spreadsheet Compare Tool is coming soon

If no integration is available, use the Spreadsheet Compare Tool to quickly compare RFID scans against a partner inventory to identify discrepancies, print stickers, and generate an inventory correction sheet to upload back into the partner system.

Export Inventory from Partner

Download the on hand inventory counts from your partner software. The sheet must contain the following two columns:

- Unique Identifier (SKU or Barcode)
- Quantity of Items

Save the file to your computer.

Spreadsheet Compare Tool

Open the spreadsheet compare tool and login. You will use the same username and password that you use to login to the web portal.

Setup

From the **setup tab** select the Vendor and Location you are auditing. If you only have one vendor account in Simple RFID the option will be preselected.

Choose **Full** or **Partial** to audit (this option will be removed and only the Full Audit option will be available)

Then click **Continue**

Setup > Upload > Mapping > Results

Configure Comparison

Vendor
Simple RFID Inventory

Location
Pine View Office

Comparison Type

Full
Compare all SKUs

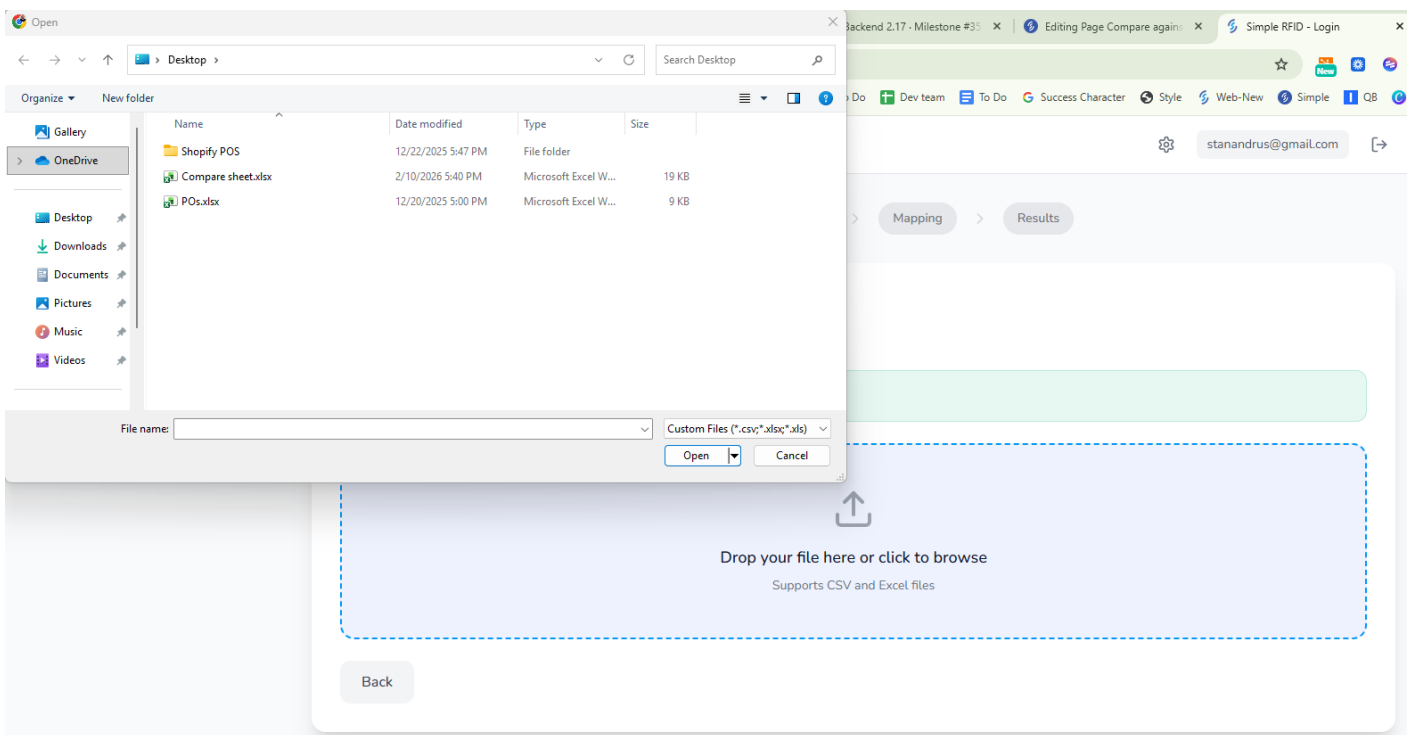
Partial
Select specific SKUs

Continue >

Upload

Click the browse window to locate the saved inventory file from the partner system.

Locate the file and double click it to load



Mapping

Choose the column mappings that correspond the the related fields. The (SKU) and (Qty) should map to SKU and Items.

Then click the "**Run Comparison**" button

Setup > Upload > **Mapping** > Results

Map Fields

Select which columns contain SKU and quantity data

Compare sheet.xlsx: 92 rows

SKU Column *
SKU

Quantity Column *
Items

Preview (first 5 rows)

Name	SKU (SKU)	Items (Qty)
5ft Ethernet Cable	CB-ETHNT-5FT	2
All-in-One with Connected Android Device	RD-UVA1-50	18
Antenna Mount	ANTA-MTS	3
Battery for 1166	BTRY-1166	1
Brother Label Maker Model PT-1880	OS-BR-LBMK	1

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Run Comparison

Results

The page will then load with the Verified RFID counts vs. the uploaded partner on hand counts

Setup > Upload > Mapping > Results

CURRENT LOCATIONS
Pine View Office
Simple RFID Inventory

MATCHED
65/97 (67.0%) ✓

INFLATED
7

DEFLATED
15

Unmatched 22 | Matched 65 | Not Imported 10 | Sync History

Showing 10 of 22 items

Search by SKU or Name... [All] Inflated in Deflated in [Print] [Sync]

IMAGE	SKU ↑	NAME	COLOR	SIZE	LOCATION	SIMPLERFID	PARTNER	DIFFERENCE	
	Impinj R220	Impinj R220	-	-	-	4	15	-11	<input type="checkbox"/>
	Impinj Reader Power	Impinj Reader Power	-	-	-	3	1	+2	<input type="checkbox"/>
	Inline mini	Inline Ultra Mini UHF MR6 - 250	-	-	-	1	15	-14	<input type="checkbox"/>
	LB-BDG2-LC-3K	LC Badge 2.0 3,000qty ARC approved Print with Wax Ribbon	-	-	-	29	4	+25	<input type="checkbox"/>
	LB-BDG2-LC-3K-(8)	LC CASE Badge 2.0 3,000qty ARC Approved - (Box of 8)	-	-	-	1	8	-7	<input type="checkbox"/>
	LB-HNG-LC (4)	LC Hang Tags 2,000 Labels	-	-	-	11	77	-66	<input type="checkbox"/>
	LB-JW-C-LC	LC Jewelry C 2,500 Labels	-	-	-	9	5	+4	<input type="checkbox"/>
	LB-JW-V2-LC	LC Jewelry V2 2,500 Labels	-	-	-	3	1	+2	<input type="checkbox"/>

From the Results tab identify all items which appear as Unmatched.

Print Labels

Check each product to identify if all items are tagged. If items require tags to be printed:

- Click the checkbox on the far right
- Click Print to add them to a print job
- Choose the Printer & Label layout
- Confirm the details and click Print

Confirm that the RFID scans match the quantity in the SIMPLERFID column

Export Correction

Once the RFID counts are confirmed to be accurate, click the items which require an inventory correction in the partner software

Click the **Sync** button to generate an updated sheet containing corrected quantities

Upload Corrections Into Partner Software

Use this sheet to upload back into your partner software

Auditing against Spreadsheets

Auditing is the process of counting items fresh from 0. Since items may have been removed or new items added, auditing ensures that the RFID count represents what is physically on hand. There are two ways to audit against a spreadsheet.

Partial Auditing

Use the Partial Audit option to adjust Simple RFID counts for a **single item**, or a **small group of items**,

Inventory Tab

- Open the web portal (portal.simplerfid.com).
- Click on the Inventory option from the left menu,
- Ensure that you have selected the location you are auditing.

Verified inventory tab

- Confirm that you are viewing the **Verified** tab. The Verified inventory tab represents your inventory.
- **Use the Search window to locate the item(s)** for which you wish to generate fresh counts
- Click on the "**Trash can**" icon located to the far right. Clicking the trash can for these items removes them from the **Verified** list, moving them to the **Absent** tab.

Mobile App

- Open the mobile App, and ensure that you are at the same location.
- Click on the **Scan** icon
- Scan the items which are being audited. They will appear as "**New**" items in the scan status
- **Upload results**

Spreadsheet Compare Tool

Return to the Compare Tool and refresh the "Simple RFID Results" so that the newly audited counts appear.

Complete Audit

Reset the **Entire Inventory** to establish fresh counts for all items. This can be done from the Mobile App or the Web Portal.

Reset from Mobile App

- Click the Scan option.
- Click the Audit button
- Accept the prompt

OR

Reset from Web Portal

- Click the Inventory option in the left menu
- Confirm that you are on the Verified tab
- Click the Audit Inventory button

Perform Inventory Scan

- Open the Mobile App
- Click the Scan option
- Click "Start a new scan session"
- Scan all inventory
- Upload results

Spreadsheet Compare Tool

Return to the Compare Tool and refresh the "Simple RFID Results" so that the newly audited counts appear.