

Web Portal: Resolve & Sync: Update Partner Counts Manually

If you are using a 3rd party source to audit, this article walks through the final step in the process--updating the partner system via spreadsheet import.

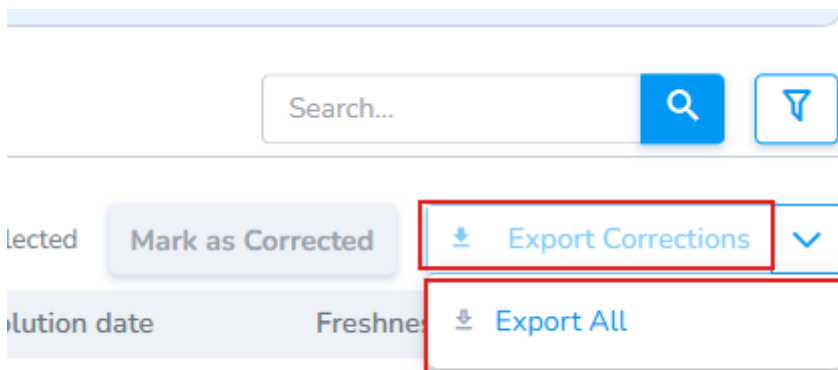
Partner Corrections

Now that you have reviewed your mismatched products, generated RFID tasks, and identified products which require an inventory correction you can export a spreadsheet with the corrections for upload into your third party source.

Including Corrections in Exported Sheet

Generate a spreadsheet containing corrections in two ways:

- Click on the checkboxes on the right, then click Export Corrections to include specific records
- Click the drop-down arrow, then click "Export all" to include all records in the export



- Inventory corrections are generated as a spreadsheet.
- Sheet is exported,, then upload into partner system.

Location: Shop location

SOURCE	LOCATION	UNRESOLVED	ACTIONS	READY	UNDER EXPECTED QTY	OVER EXPECTED QTY
Shopify 3 items	Shop location	3	0	3	1	2
Spreadsheet 2 items	Shop location	2	0	3	2	0

Mismatched products Pending actions Ready for correction History

Search...

0 selected Mark as Corrected **Export Corrections**

Title	SKU	Audit ID	Location	Reason	Previous Qty	Adjustment	Estimated Qty	Resolution date	Freshness	Status	☐
Towel Mat Bronze	BT-155	AUD-06/20/2026-...	Shop location	Incorrect Adjustment	10	-10	0	11/07/2026 01:56 AM	>17 d	Pending export	☐
Ray Ban - Justin...	RBN-JCL	Spreadsheet Audit	Shop location	Incorrect Adjustment	4	-4	0	11/07/2026 01:56 AM	0 d	Pending export	☐
Ray Ban Wayfarer 2	V2-WA...	Spreadsheet Audit	Shop location	Incorrect Adjustment	1	-1	0	11/07/2026 01:56 AM	0 d	Pending export	☐

Product Correction Export

- Take the correction sheet and upload it into your partner system

C9 :

	A	B	C	D	E	F
1	SKU	Reason	Previous Qty	Adjustment	Estimated Qty	Resolution Date
2	BT-155	incorrect_adjustment	10	-10	0	11.07.2026
3	RBN-JCL	incorrect_adjustment	4	-4	0	11.07.2026
4	V2-WAY-BRN	incorrect_adjustment	1	-1	0	11.07.2026
5						
6						
7						
8						
9						
10						

Mark as Corrected

Once partner system has been updated the user "Mark(s) as Corrected" to indicate that the partner system has been updated.

Location:Shop location

SOURCE	LOCATION	UNRESOLVED	ACTIONS	READY	UNDER EXPECTED QTY	OVER EXPECTED QTY
Shopify 3 items	Shop location	3	0	3	1	2
Spreadsheet 2 items	Shop location	2	0	3	2	0

Mismatched productsPending actionsReady for correctionHistory

Search...

3 selectedMark as CorrectedExport Corrections

Title	SKU	Audit ID	Location	Reason	Previous Qty	Adjustment	Estimated Qty	Resolution date	Freshness	Status	
Towel Mat Bronze	BT-155	AUD-06/20/2026-291092	Shop location	Incorrect Adjustment	10	-10	0	11/07/2026 01:56 AM	>17 d	Exported	
Ray Ban - Justin...	RBN-JCL	Spreadsheet Audit	Shop location	Incorrect Adjustment	4	-4	0	11/07/2026 01:56 AM	0 d	Exported	
Ray Ban Wayfarer 2	V2-WA...	Spreadsheet Audit	Shop location	Incorrect Adjustment	1	-1	0	11/07/2026 01:56 AM	0 d	Exported	

History tab

Click on the History tab to view the products which have been updated. They will be marked as "Corrected."

Location:Shop location

SOURCE	LOCATION	UNRESOLVED	ACTIONS	READY	UNDER EXPECTED QTY	OVER EXPECTED QTY
Shopify 3 items	Shop location	3	0	3	1	2
Spreadsheet 2 items	Shop location	2	0	3	2	0

Mismatched productsPending actionsReady for correctionHistory

Search...

Title	SKU	Audit	Location	Audit completion date	Previous Qty	Adjustment	Estimated Qty	Synchronization	Synced date
Ray Ban - Justin Classic Sunglasses	RBN-JCL	Spreadsheet Audit	Shop location	10/07/2026 07:55 PM	4	-4	0	Corrected	10/07/2026 07:59 PM
Ray Ban Wayfarer 2	V2-WAY-BRN	Spreadsheet Audit	Shop location	10/07/2026 07:55 PM	1	-1	0	Corrected	10/07/2026 07:59 PM
Towel Mat	BT-155	AUD-06/20/2026-291092	Shop location	23/06/2026 12:13 PM	10	-10	0	Corrected	10/07/2026 07:59 PM

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