

Creating Products via Spreadsheet

If you are using Shopify please import your products from the Simple RFID app in Shopify

1 - Download Spreadsheet

Spreadsheet will need to have the correct columns named Sku and Name. (The rest of the columns can be used but are not required).

Spreadsheet template is not required to use, the only columns required would be the Sku and Name. You can just add those two columns to your spreadsheet. If you would prefer to upload the spreadsheet with the template you can find that on the Products page as well in the top right "**Get Template**" button.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Sku*	Name*	Category	Size	Color	Weight	Length	Width	Height	Price	Cost per Item	Barcode	MFG ID	Items per Tag	Reference 1	Reference 2	Reference 3	Reference 4	Reference 5
2																			
3																			
4																			
5																			
6																			
7																			
8																			
9																			
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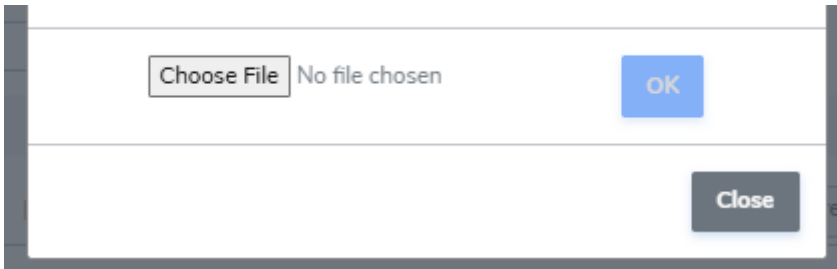
2 - Upload into the Web Portal

Now that you have the spreadsheet with the correct columns, the next thing we need to do is sign into our Simple RFID Web Portal.

After signing in we will go to the "Products" tab located on the left hand side. At the top right of this page we will see the "Upload XLSX" button. (***Circled in yellow***)



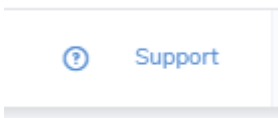
After selecting Upload it will now allow you to choose a file from your computer. Select the XLSX file with your products and hit "OK"



Step 3 - Check for errors

Once you have uploaded it should have all your products in the Simple RFID Web Portal. However sometimes if there is an issue with the spreadsheet it can show an error and the reason. If you encounter an issue like this you can try to fix the issue or you can reach out to our support team to assist using the "Support" button on the Web Portal.

Most issues come from the SKU column, duplicate SKU's will not allow the upload. Make sure all of your products have unique SKU's tied to them.



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