

Calculate Reorder

Manage your inventory using Min/Max templates to create Orders.

Creating Stock Templates is a great way to manage on-hand inventory. These templates allow you to set inventory thresholds which provide the framework for what should be on-hand and what you need to order.

Original Stock Template

Screen Shot 2022-06-03 at 12.20.36 PM

[How to Create a Stock Template](#)

- Go to the "Calculate Reorder" feature

Screen Shot 2022-06-03 at 12.21.39 PM

- Select the Template

Screen Shot 2022-06-03 at 12.21.23 PM

- Fill out the template then upload

Screen Shot 2022-06-03 at 12.22.16 PM

- Wait for the icon to say "Successful" then confirm order has been sent as-well as other features

Screen Shot 2022-06-03 at 12.31.29 PM-1

Screen Shot 2022-06-03 at 12.31.53 PM-1

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