

Mobile App: Receive Menu (Purchase Orders & Transfers)

From the Receive screen contains the following tools to help locate your order:

- Search
- Status drop-down
- Filter menu

Below these filters are the orders

 **Receive**
Demo Location 1

v: 8.1



All



Purchase:

Purchase 15328

Status:

Completed

Modified:

05/17/2025 3:22 PM

Origin:

KAL SUPPLY

Receiving: 8

Total tags: 8

Transfer:

Transfer order 65199

Status:

Receiving

Modified:

02/26/2025 2:04 PM

Origin:

Bin 1

Shipping: 7

Total tags: 7

Purchase:

Purchase 36120

Status:

Receiving

Modified:

12/23/2024 1:48 PM

Origin:

DTB

Total tags: 4

Transfer:

Transfer order 41657

Status:

Receiving QC

Modified:

11/06/2024 11:19 AM

Origin:

Demo Location 2

Receiving: 7

Shipping: 8

Total tags: 8

Purchase:

Purchase order 34444

Status:

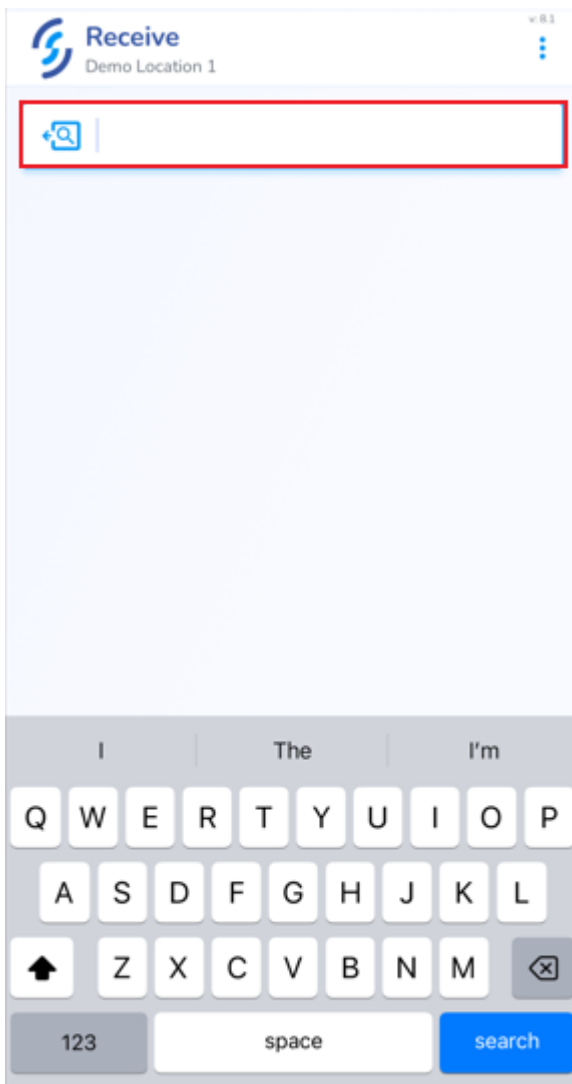
Receiving

Modified:

10/29/2024 9:36 AM

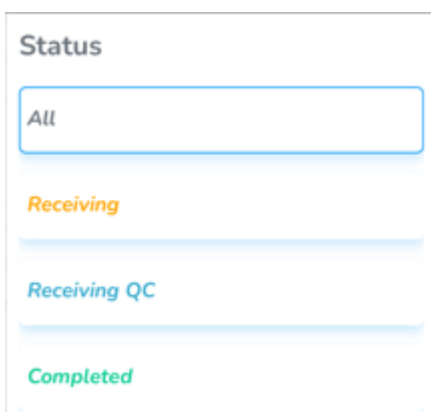
Search

- Click on the search window to lookup a specific order



Status Drop-down

- Use the Status drop-down to choose a specific status



Filter Menu

Click on the funnel icon to view the filter menu

- **Order Type** allows to view all order types, or only view Transfers and/or Purchases

- **Created Date** allows to choose from and to dates to display orders from a specific timeframe
- **Period** provides quick filters to display today, this week & this month
- **Sort by** allows to sort oldest to newest, and Tags count from largest to smallest
- Click **Apply** to save the settings
- Click **Reset** to remove the saved filter

Receive
Demo Location 1

Order Type:

All Transfers Purchases

Created Date:

From: To:

Period:

Today This Week This Month

Sort by:

Date [oldest to newest icon] [newest to oldest icon]

Tags count [largest to smallest icon] [smallest to largest icon]

Apply Reset

Purchase: Purchase order 34444
Status: *Receiving*
Modified: 10/29/2024 9:36 AM

Revision #9

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