

Using Simple RFID as a Standalone application

If you are have another data source you wish to compare against, use the Auditing Data from a Non-Integrated Source article.

If you simply wish to scan and identify items which are present, then rescan and identify what is no longer present, use this article.

- [Standalone Process: Reset Inventory & Identify Absent Items](#)

Standalone Process: Reset Inventory & Identify Absent Items

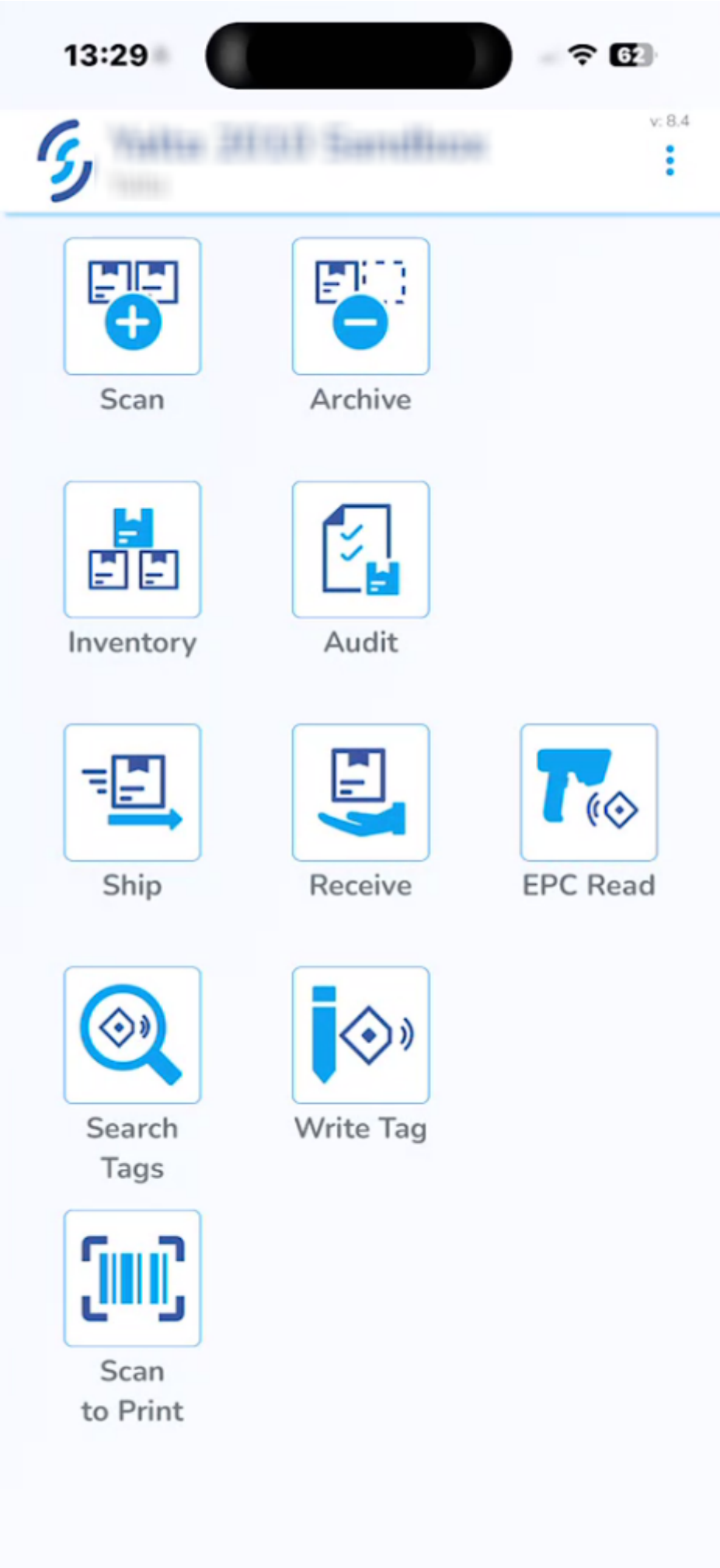
This article provides instruction for users who do not have an external inventory source to compare their RFID scans against. It assists a user to identify what items are in inventory, and what items are no longer present.

If you wish to compare scans against custom source, such as a spreadsheet, use this article: [Custom Source Audits](#). If you are comparing data from an integration (Shopify, Apparel Magic), please use this article: [Audit against Integration](#)

Navigate to Menu

If you are using Simple RFID as a stand-alone application and you wish to identify what items are in inventory, and what items that were in inventory but are no longer present, follow these steps.

Open the **Simple RFID** app on your scanner or phone that is paired with a scanner.



On the homepage, click **Scan**.

13:29

62



Yotta 2023 Software

v: 8.4



Scan



Archive



Inventory



Audit



Ship



Receive



EPC Read



Search
Tags



Write Tag



Scan
to Print

Reset Inventory

Select ***Audit***. (in this case *Audit* refers to "Resetting" the inventory)

13:32



61



v: 8.4

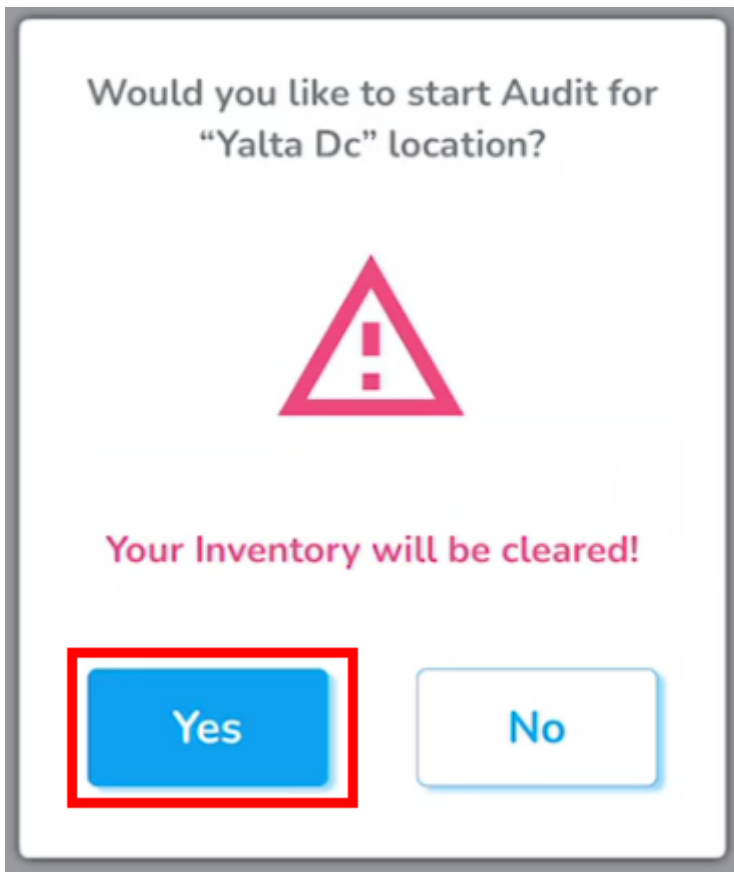


Start new scan session

View saved sessions

Audit

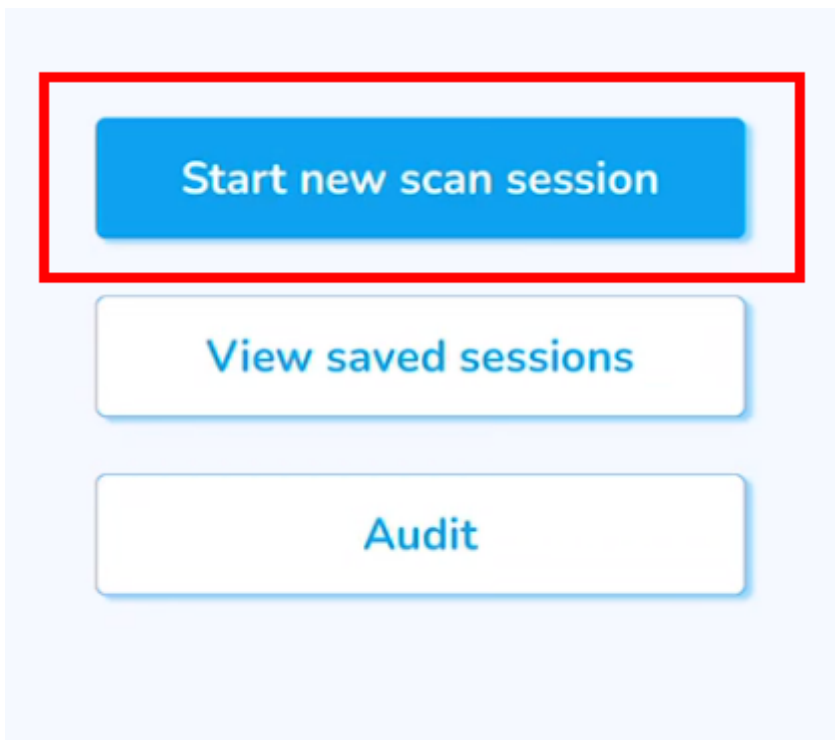
Click **Yes** when prompted: "*Your Inventory will be cleared!*"



Scanning Inventory

After accepting the prompt, you will be returned back to the **Scan** menu.

Select ***Start new scan session***.



This step is similar to the regular [scan](#).

Items that existed in the inventory before it was cleared will be marked as **Found**.

Items that are already in the active inventory and are scanned during this session will be marked as **Reverified**. **Verified/Reverified items are** not added to your inventory quantity since the serial numbers already exist in the inventory.

13:41



60



v: 8.4



TOTAL Tags: 10

New: 0

Reverified: 0

Found Absent: 10/55



Barcode/ID/Name/Location
10/10 10/10 10/10
10/10 10/10 10/10

10



65%



Clear

Finish

Click ***Upload to inventory***

13:44



v: 8.4



Current

0

Tags added

+10

Estimated

10



Found: +10

Comments (100 symbols):

Scan session contains:
Found tags: 10

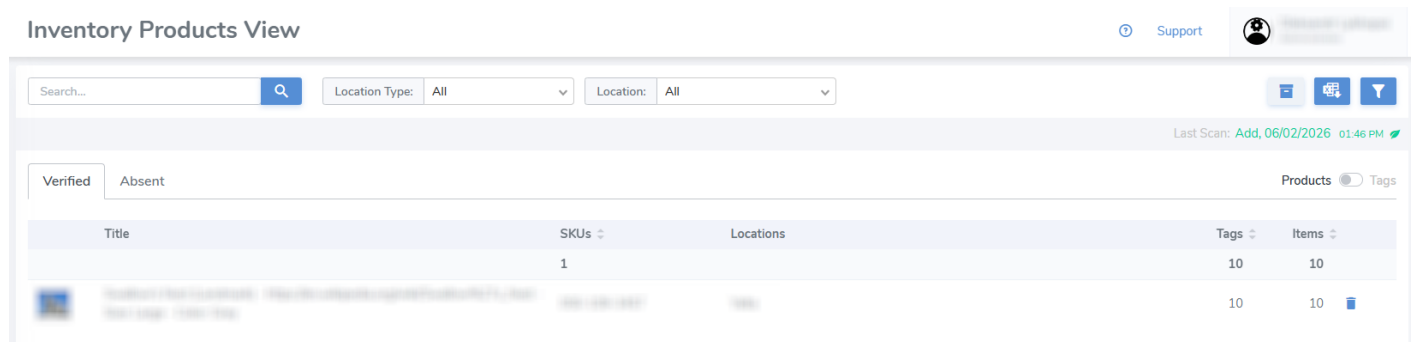
Save on this device

Upload to Inventory

Then click "OK" on the pop-up to confirm the action.

After the scan session is uploaded, go to the [SimpleRFID](#) web portal and click **Inventory**.

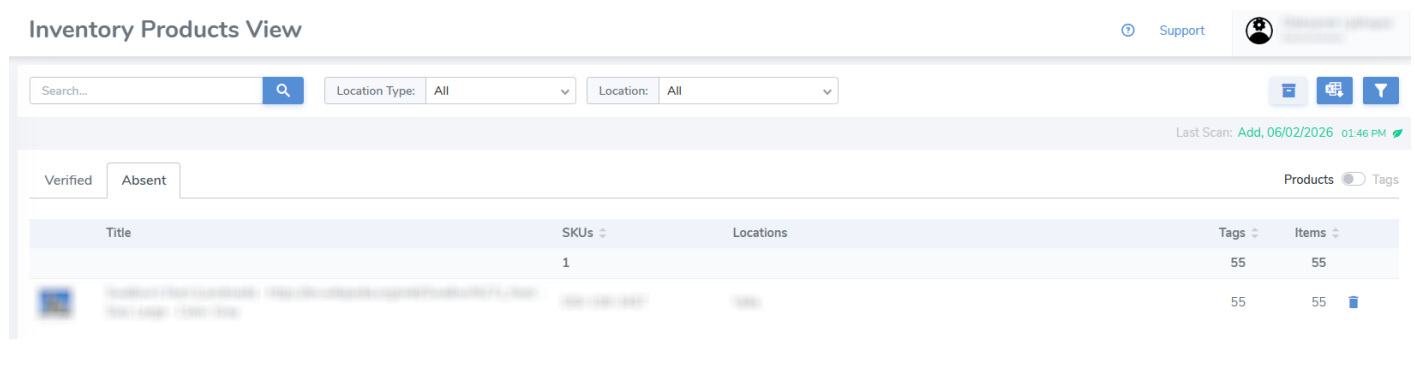
All **scanned** items will be under the **Verified** tab.



The screenshot shows the 'Inventory Products View' interface. At the top, there's a search bar and filters for 'Location Type' and 'Location', both set to 'All'. A 'Last Scan' status bar indicates 'Add, 06/02/2026 01:46 PM' with a green checkmark. Below this, there are tabs for 'Verified' and 'Absent', with 'Verified' being the active tab. A table lists inventory items with columns for Title, SKUs, Locations, Tags, and Items. The first item has a SKU of '1', 10 tags, and 10 items. A 'Products' toggle is set to 'Products'.

Title	SKUs	Locations	Tags	Items
	1		10	10

The products that were not scanned during the inventory reset scan will be under the **Absent** tab.

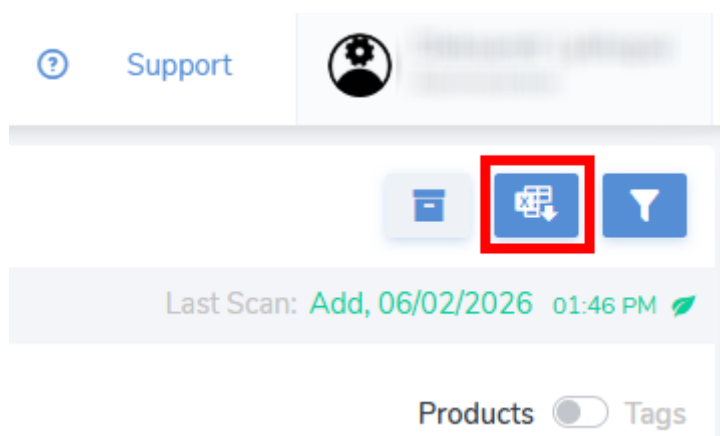


This screenshot shows the same 'Inventory Products View' interface but with the 'Absent' tab selected. The table now shows 55 tags and 55 items for the item with SKU '1'. The 'Products' toggle remains set to 'Products'.

Title	SKUs	Locations	Tags	Items
	1		55	55

Generate Report

The report of the current inventory can be downloaded by clicking the second button in the top-right corner.



This close-up highlights the top-right corner of the interface. It shows a 'Support' link, a user profile icon, and three action buttons: a list icon, a download/report icon (highlighted with a red box), and a filter icon. Below these buttons, the 'Last Scan' status is repeated, and the 'Products' toggle is visible.

It's possible to download 2 different reports, one for **Verified** and another for **Absent** items, which depends on which **Inventory** tab is currently open.

Each report is meant to represent specific information, but all of them can be downloaded.

Reports

☐ CSV ☒ Excel

Email:

☒ Direct download

SKU

SKU + EPC

EPC

The audit scan session can also be viewed and its report obtained via the [Scan Sessions](#) tab in the navigation menu.