

# Scan Summary & Statuses

The grid identifies what items the scanner captures & groups the totals by status

There are two views to scan items: Basic, & Advanced. Enable Advanced tag counting mode in the [Application Settings](#)

## Summary Screen

**Total Tags** - This is the total of all statuses

### Active Statuses

- **New** - Tags scanned at the location for the first time, or returning to the location, not yet in inventory
- **Reverified** - Tags already scanned into inventory in Verified status, which are scanned again
- **Found / Absent** - This displays the number of Absent Items which have been Found. **Absent** tags are items that haven't been scanned since the last Audit.

### Inactive Statuses

- **Archived** - This displays all Archived items scanned.
- **Inactive** - [Products](#) which are moved to Inactive on the Products tab of the web portal
- **Unknown** - Tags which do not correspond with any Products
- **Draft** - Items in Draft status. *\*Unknown items are automatically created as Draft Products if "Brand Magic" is enabled from the Web Portal*

Items can be moved to Archived via [Archive Scans](#), & verifying [Sales Orders](#)

## Basic

Basic is designed for instances where, due to the volume of inventory, the app performance is negatively impacted

It groups all tags in **Active status into one total**

TOTAL Tags: 76	
Active:	69
Archived: 4	Inactive: 0
Unknown: 3	Draft: 0

As well when uploading



## Advanced

Advanced displays all **Active statuses separately**, providing more granular visibility into what is being scanned.

TOTAL Tags: 76	
New: 10	Reverified: 3
Found / Absent: 56/-56	
Archived: 4	Inactive: 0
Unknown: 3	Draft: 0

Which allows the option for separate uploading




## Inactive Statuses & Restoring Archived

**Inactive statuses** are included in both Basic & Advanced scans, however only if the items are captured in the scan

Archived: 4	Inactive: 0
Unknown: 3	Draft: 0

From the Upload screen, Archived tags can be [restored](#) by moving the switcher to 'Restore'

Would you like to restore the following tags?

 **4 Archived tags**  
2 product(s)

Restore

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Revision #21

Created 14 May 2025 02:28:46 by Stan Andrus

Updated 11 May 2026 20:02:55 by Oleksandr Lykhopoi